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 ROYAL GOVERNMENT OF BHUTAN
 ROYAL CIVIL SERVICE COMMISSION



Excellence in Service

RCSC/HRD-A9.1/2019/2936

January 7, 2019

GEF-LDCF Scholarship

The Royal Civil Service Commission is pleased to announce the availability of scholarship (2 slots) for civil servants under project “Enhancing Sustainability and Climate Resilience of Forest and Agriculture Landscape and Community Livelihoods in Bhutan”, initiated and implemented by RGoB with technical support from UNDP, funded by Global Environment Facility & Least Developed Country Fund (GEF-LDCF):

Sl#	Courses	Target Group	Qualification Required
1	MsC in Hydropower Development	Engineers working in Agencies with relevant mandates	Bachelor of Science degree in civil, hydraulic or water resources engineering or equivalent
2	MSc in Hydro-informatics-Modelling and Information Systems for Water Management	Engineers working in Agencies with relevant mandates	Bachelors in Engineering (civil, agricultural or systems), Earth sciences, Environmental Sciences, Physics.

Therefore, interested and eligible in-service candidates are encouraged to apply for the above scholarship.

A. Benefits of Scholarship

The successful candidates shall receive entitlements as per the Government-approved rates during the study period.

B. General requirements

- Should have bachelor degree at the time of entry into civil service or be selected through BCSE;
- Must have minimum of 55% in Degree
- Clean service record; and
- Civil servants applying for the scholarship and the agency nominating the candidate must ensure the applicant fulfill all the relevant eligibility criteria prescribed in the BCSR 2018.
- English Language Test Score
 - For MsC in Hydropower Development:
 - **TOEFL** (Test of English as a Foreign Language):
 - minimum score of 90 points on the internet based test
 - minimum score of 600 points on the paper based test
 - **IELTS** (International English Language Testing Service), academic test with a minimum overall band score of 6.5
 - For MSc in Hydro-informatics-Modelling and Information Systems for Water Management
 - **IELTS**
 - IELTS Academic Test: Band 6.0 overall, Band 6.5 is preferred
 - A total score lower than 6.0 is not accepted, even if the CEFR level score is B2, OR
 - **TOEFL**



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- TOEFL internet-based test iBT: 87 overall
- TOEFL paper-based test PBT: 502 overall, plus TWE 4.5.
- The Institutional TOEFL code number of IHE Delft is: 8949

C. Documents required while applying

- Updated CVs copy (details should also include accurate transfer history)
- Bachelor degree: Copy of Certificate and transcript
- Class XII: Copy of Certificate and transcript
- Individual Work Plan for the current year
- Moderation score for 2016-2017 and 2017-2018 & Performance Evaluation Ratings (IWP) for 2016-2017 and 2017-2018 (for non moderated agencies)
- Any other supporting documents (check Scholarship Selection Format Form 9/9)
- Email address and mobile number

D. Application procedure

- Interested applicant must submit the above documents to HRDD, RCSC after routing through respective agency within the given deadline.
- Agency and the candidate should ensure eligibility and relevance of the course and submit duly signed checklist ([Click Here](#))
- Agencies should ensure NoC can be provided to candidates who get selected for the scholarship. If Agencies cannot provide NoC, they should not forward the application documents to the HRDD, RCSC
- Once shortlisted candidates are announced, respective agencies shall seek approval from HRC and inform RCSC on the decision.

E. Shortlist and Selection procedure

- The shortlist and selection criteria shall be as per the BCSR 2018 for both the courses. However, the applicants with qualification and experience in relevant field shall be given preferences.
- Selected candidates shall also be required to take drug test and will have to pass the test to be eligible for the scholarship.

F. Post selection procedure

Upon announcement of the interview result, selected civil servants should submit the following documents to the HRDD, RCSC within five working days from the date of announcement of the interview result, failing which scholarship may be given to the standby candidate:

- Scholarship Acceptance form ([Click Here](#))
- Pass Certificates and Mark Sheets of CI-X, XII, Degree and PG Course (where applicable)
- Migration Certificate from the College
- Security clearance reference no. and date
- Audit clearance reference no. and date



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G. Deadlines related to scholarship

Particulars	Deadline
Scholarship submission to HRDD, RCSC (<i>should be routed through respective agencies</i>)	January 31, 2019
Announcement of Shortlisted candidates (<i>tentative</i>)	February 1, 2019
Interview (<i>tentative</i>)	February 8, 2019
Post Selection documents submission	Within 5 working days from the date of announcement of the interview result

**The date for the selection interview will be given along with announcement of shortlisted candidates.*

H. Important notes:

1. Only those candidates who are committed to this scholarship should apply. If the candidate withdraws after the announcement of the interview result, candidate shall be liable for HR action;
2. Admission shall be processed by the RCSC with assistance from the relevant Agencies. Candidates may be allowed to seek admission.
3. Confirmation of scholarship and date of commencement of course shall depend on candidate fulfilling the admission criteria laid down by the respective universities for securing admission. Therefore, the candidates are advised not to make major changes to their home/office life (such as handing over of work, moving out of their house etc) until the confirmation of scholarship/admission is received from RCSC;
4. Nominations received without the endorsement of the agency and with incomplete documents will not be accepted for the purpose of short listing.
5. Agency should ensure that relevance of the course and only eligible candidates fulfilling requirements are forwarded to HRDD, RCSC on or before the deadline. In the event any discrepancies are found after the selection, respective agency shall be held accountable.
6. The scholarship application should be routed through the applicant's agency with the complete sets of documents.
7. For future career progression to Specialist position, Master course should be aligned to Super Structure.

For any clarification or information, please contact Sangay Yeshe and Passang Wangdi at 322491/322954/322956 (Ext. 223/124) during office hours or you can also email at syeshi@rcsc.gov.bt or passangw@rcsc.gov.bt.



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