

EMPLOYEE DISTRIBUTION FORM FOR FINANCIAL YEAR
FROM 2020 to 2021

Name of the Ministry/Dzongkhag/Agency..... NCHM
 Name of the Department (If Applicable).....
 Total number of employees to be moderated..... 161
 APA/APT Performance Score..... 100%
 Agency Performance Category as per ACF..... Category I

Performance Category	Outstanding	Very Good	Good	Need Improvement
% Distribution as per ACF*	4.83%	27.37%	128.8%	0
Actual employee distribution	5	28	128	6

Checklist Box: Tick in the box to ensure correct number of employees for ModEx

Included who have joined on transfer during the appraisal period irrespective of duration	<input checked="" type="checkbox"/>
Included who have joined/left the agency for EOL during the appraisal period irrespective of duration	<input checked="" type="checkbox"/>
Included who have joint or left the agency for Medical Leave, Study Leave and Secondment during the appraisal period having served for six months and above.	<input checked="" type="checkbox"/>
Excluded employees on leave (all types) for the entire duration	<input checked="" type="checkbox"/>
Excluded employees on secondment for the entire duration	<input checked="" type="checkbox"/>
Excluded employees who joint on transfer after completion of the appraisal period	<input checked="" type="checkbox"/>
Excluded employees on contract with less than one year contract period	<input checked="" type="checkbox"/>
Excluded employees on transfer to HMS	<input checked="" type="checkbox"/>

Signature: [Signature] (Ugyen Tshomo)
 Name of Chief HR Officer/HR Officer

(To be used by Royal Civil Service Commission)
 Verified and endorsed by:

Signature: [Signature] *Endorsed*
 Name of the Official
 MaX Unit, Royal Civil Service Commission
 Date: 06/09/2021