



Annual Work Plan FY 2021-2022

**National Center for Hydrology and Meteorology (NCHM)
Royal Government of Bhutan
Thimphu
July 2021**

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Section 1: Vision, Mission and Objectives

Vision

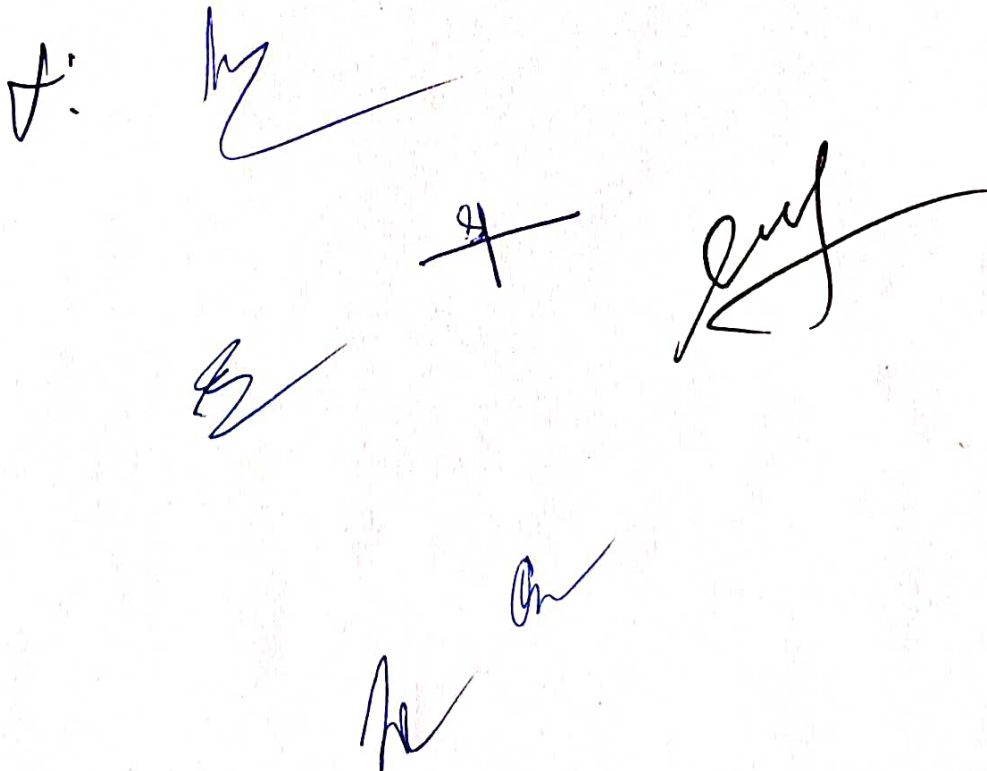
Center of excellence in Hydrology, Meteorology and Cryosphere Science and Services.

Mission

Monitoring and understanding of hydrology, weather, climate and cryosphere, for timely provision of information and services to protect lives and property and support national needs for ecologically balanced sustainable development. Core Values Commitment and loyalty in delivery of products and services Integrity; Professionalism in support of science, research, objectivity, impartiality, and excellence; Mutual respect, cultural sensitivity and non-discrimination.

Objectives

- 1) Hydro-meteorological and cryosphere disasters assessed & reduced
- 2) End-to-end operational National Framework for Climate Services (NFCS)
- 3) Access to hydro logical information and understanding of national water availability improved
- 4) Water quality improved
- 5) To provide effective and efficient admin,HR, ICT, direction and related common support services
- 6) Transparent, accountable & integrity consciousness and culture strengthened
- 7) To ensure full utilization of Budget
- 8) To institutionalize and strengthen Government Performance Management System
- 9) གཞུང་གི་ལས་ཁུངས་ལྟེ་གནས་ལྷན་ཁང་གི་ལས་ཁུངས་ལྟེ་གནས་ལྷན་ཁང་གི་

The block contains several handwritten signatures and initials in blue ink. At the top left, there is a small 'J.' followed by a long, sweeping signature. Below this, there is a signature that looks like 'G'. To the right of 'G' is a signature that looks like 'X'. Further right is a large, stylized signature that looks like 'Ruf'. At the bottom, there are two more signatures: one that looks like 'H' and another that looks like 'On'.

Preamble

The Annual Work Plan is signed by the Director, Division Chiefs and Dy. Chief Finance Officer.

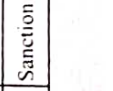
Objectives;

- a) To establish clarity and consensus about annual priorities of the Center for the FY 2021-2022 APT,
- b) To make the fully responsible for driving implementation and delivering the results against the annual plan target,
- c) To have clear picture on the activities being implemented,

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NCHIM Annual Work Plan for the FY 2021-2022													
Year		FY 2021-2022											
Month		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monitoring Sheet													
I. Secretariat Services													
A	Finance Services												
1	Budget apportionment(current grants)												
2	Budget Reappropriations												
3	Disbursement of salary												
4	Settlement of bills												
5	Mid year budget review												
6	Construction site visits												
7	IFC meetings												
8	Budget preparation/Submission												
9	Sensitization on edats												
10	Expenditure update												
11	Submission of BRF/release requirement												
B	Human Resource Services												
1	Carry out need assesment and submit manpower requisitions to RCSC												
2	Recruitment, selection and appointment of Met/Hyd Technicians												
3	Prioritization of annual HRD critical requirement and submission to RCSC												
4	Faciliate, coordinate and monitor IWP planning, mid term review and evaluation												
5	Prepare and conduct pre-moderations and moderation exercise												
6	Process promotions for July and January												
7	Process short term and long term trainings												
8	Conduct award ceremonies for dedicated service, promotions and moderation												
9	Sanction of increments, LE and LTC												



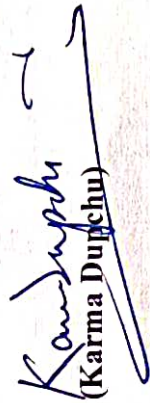
2. Hydro-met Operation and Infrastructure Division (HOID) including Flood Warning Program (Col)

[illegible]

3. Weather and Climate Services Division (WCSD)

[illegible]

for on by


(Karma Dupchu)

Director,

National Center for Hydrology and Meteorology


(Karma)

Specialist/Chief

Cryosphere Service Division


(Dr. Singay Dorji)

Specialist/Chief

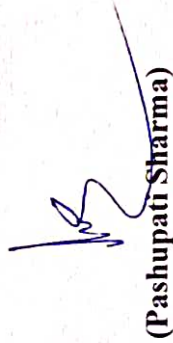
Weather and Climate Service Division



(Tayba Buddha Tamang)

Chief

Hydrology and Water Resources Service Division


(Pashupati Sharma)

Chief

Hydro-met Operation and Infrastructure Division



(Chimi Wangmo)

Dy. Chief Finance Officer

Secretariat Services