



Royal Civil Service Commission  
Royal Government of Bhutan

### UNDERTAKING

I, ..... a regular civil servant bearing EID No. ....

serving as ..... in ....., hereby accept to avail  
EOL for a period of ..... months with effect from ..... and I hereby undertake to:

1. Use the EOL only for reasons mentioned in my application;
2. Not engage in any other activity, including full-time employment and/or consultancy that conflicts with their civil service roles and responsibilities.
3. Abide by all relevant provisions of the CSAB 2010, BCSR 2023, and other relevant laws and rules of the country; and
4. Accept any disciplinary action if I fail to abide by this undertaking.

I hereby do confirm that I have been briefed on all rules governing my EOL and I have understood them, including the implications and consequences of violating them.

In particular, I understand that if I fail to abide by any one of the above-stated conditions, I shall be liable for legal action by the Government.

Sd/-

Place: ..... (Affix Legal Stamp)

Date: ..... Name: .....

Witness

Name: ..... Present Address: .....

CID No.: ..... Permanent Address: .....

#### Caution:

*This is an important legal document and therefore, should be executed after clearly understanding all the responsibilities, liabilities, and implications.*