



༄༅། རྒྱལ་ཡོངས་ཚུ་དབྱ་དང་གནམ་གཤིས་རིག་པའི་རྩེ་བ།  
NATIONAL CENTRE FOR HYDROLOGY AND METEOROLOGY  
THIMPHU: BHUTAN  
*"Centre of Excellence in Hydrology, Meteorology and Cryosphere Science and Services"*



**NCHM NO DUE CERTIFICATE FORM**

**Name and EID No.** :

**Position Title and Level** :

**Section/Division** :

**Purpose of No Due Certificate** :

Sl#	Name	Position Title	Division	Remarks	Signature
1					
2					
3					
4					
5					
6					

No due certification from the Finance Services, Procurement Services and respective Divisions/Section is mandatory and Management or concerned Divisions may add on any relevant internal stakeholder in the above list.

Based on the recommendation of the above Divisions/Sections, he/she has no due and may kindly be relieved from his/her current duties.

(Ugyen Tshomo)

**Sr. HR Officer**

**Copy:**

1. Director, NCHM, Thimphu for kind information
2. Concerned HoDs, NCHM, Thimphu for information
3. CFO/Focal Accounts Asst, CFS, MoF, Thimphu for information
4. Procurement Officer, Secretariat, NCHM, Thimphu for information
5. Employee concerned
6. Office copy